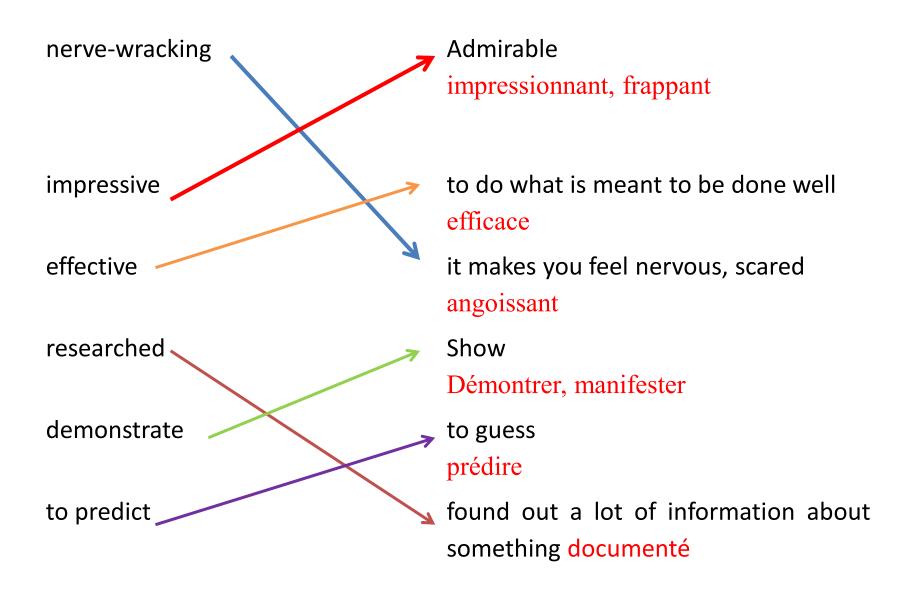
Week 7

Part 1



Interviews can be nerve-wracking and preparation is very important. You will be better equipped to answer questions and you will walk in to the interview feeling more confident. Here are some tips for preparing for an interview. Read the text below and select the best option from the drop-down menu of words.

If you have gained/ reached/ arrived/ achieved ____reached_(atteindre)_____ the interview stage, your CV and letter of application must have been effective/ important/ impressive/ significant ____impressive____! The company now wants to know more about you. But there is still more work to do if you want to get that job! Make sure you have researched/inquired/discovered/examined researched the company as thoroughly as possible - use the Internet, company reports, recruitment literature etc. remember / remind / imagine / summarise <u>_remind</u> yourself of why you applied to this company. Make a list of the skills, experience, and interests you can show / present / offer / demonstrate __offer____ the organisation. Finally, try to ask / suggest / give / predict predict ____ the questions you will be expected to answer - imagine you are the interviewer!

Rappeler / se rappeler : Remember, remind, recall - cours

Remember, remind, recall suggèrent la même idée, mais diffèrent quant à leur forme grammaticale.

1) Voici le modèle à suivre pour remember:

Animate subject + remember + someone

+ to do something

+ something

Exemples: He remembers his grandmother well.

Remember to call the lawyer

My parents remember some pretty horrible things during the sixties.

2) Voici le modèle à suivre pour remind:

Animate or inanimate subject + remind + someone + to do something

+ of something

+ of someone

Exemples: He reminded me to call the lawyer.

Please remind me of your name.

Your brother reminds me of a famous singer.

New Orleans reminds some people of France.

That reminds me of all the good times we had together.

3) Voici le modèle à suivre pour recall:

Animate or inanimate subject + recall + someone

+ something (to someone)

Exemples: This street brings back many memories. I recall my youth here.

In her biography, she recalls some bitter personal moments in her relationship with her husband.

American referenda recall Swiss ones (to me).

Here are some tips relating to your appearance and body language. For each one select the correct missing word from the options

Make sure your clothes are clean, butwear obvious logos or designer names.
1. do 2. don't 3. must
Don't use much deodorant or perfume!
1. to 2. too 3. two
Don't wear too much jewellery. Interviewers don't like nose rings!
1. never 2. sometimes 3. usually
Wear that are smart, but comfortable.
1. cloths 2. clothes 3. covers
Arrive well the interview time.
1. before 2. after 3. later than
Make eye with the interviewer when you are introduced.
1. contactation 2. contiction 3. contact
Give a firm handshake, and make sure you!
1. snarl (grogner/ rugir) 2. smile 3. snigger (ricaner)
Don't This will distract the interviewer from what you're saying.
1. fidget (ne pas tenir en place) 2. figgit 3. fijit
Don't appear over-confident, for example by leaning too far back in your chair, but do try to
1. relax 2. relapse 3. collapse

Vocabulary

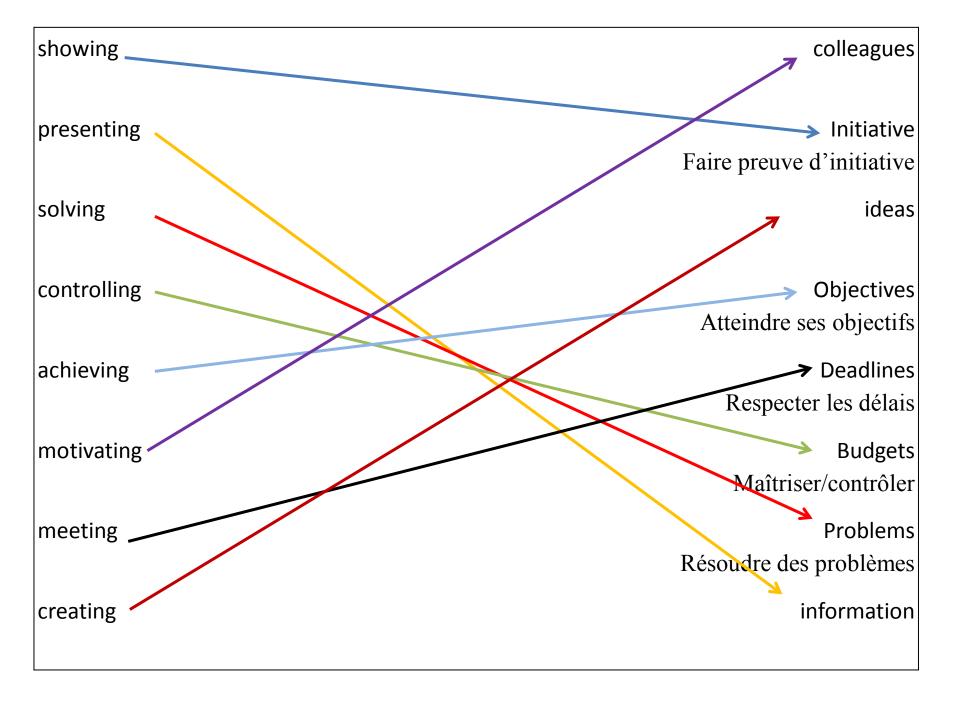
- logos
 pictures or designs which symbolise a particular
 company.
- designer names
 famous and expensive fashion brands
- eye contact
 when you look at someone directly in the eyes
- fidget
 to make small movements with your hands or
 feet, especially if you are bored or nervous

Get that Job - Interviews 3 FAQs

- Match the common interview question on the left with the suitable response from the list on the right.
- 1. Why did you choose this company?
- D. Because I think I will find the work environment both challenging and rewarding.
- 2. What are your strengths/weaknesses?
- C. I have excellent time management, but I can be impatient for results.
- 3. How would your friends describe you?
- A. People say I'm sociable, organised, and decisive.
- 4. What is your greatest achievement?
- Leading the University football team to the national Championships.
- 5. How well do you work in a team?
- I always support my colleagues and believe we should work towards a common goal.
- 6. Where will you be in 5 years?
- My aim is to have a position in the Management Team.

Get that Job - Interviews 3 FAQs

- an achievement something good that you have managed to do
- to be sociable to enjoy being with people
- decisive good at making decisions quickly
- my aim what I want to do/achieve
- to be impatient to dislike having to wait
- common goal an aim or objective shared with other people



Chances of future success in your career

The direction you hope your career will take

A change you make in order to progress

Time when you are not employed (ex: travelling/taking care of children)

A series of promotions towards more senior positions

career move

Nouvelle étape/ changement

career break

Interruption de carrière

career prospects

Perspectives de carrière

career ladder

Gravir les échelons professionnels

career plan

Plan de carrière